



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

#### 1. Name of the Institution

Dogra Law College

- Name of the Head of the institution

Prof. V.P Magotra

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no

9086800509

- Mobile No:

7889929044

- Registered e-mail ID (Principal)

principaldlc@dograeducationaltrust.com

- Alternate Email ID

shuchi.dlc@dogracollege.com

- Address

Ward No. 06, Matushri Bhawan,  
Bassi Kalan, Bari Brahmana, Samba

- City/Town

Bari Brahmana

- State/UT

Jammu and Kashmir

- Pin Code

181133

#### 2. Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **Private**
- Name of the Affiliating University **University Of Jammu**
- Name of the IQAC Co-ordinator/Director **Ms. Arushi Khajuria**
- Phone no. (IQAC) **7780936569**
- Alternate phone No.(IQAC) **9622201335**
- Mobile (IQAC) **7780936569**
- IQAC e-mail address **arushi.dlc@dogracollege.com**
- Alternate e-mail address (IQAC) **afiya.dlc@dogracollege.com**

**3.Website address**

- Web-link of the AQAR: (Previous Academic Year):

[www.dogralawcollege.co.in/](http://www.dogralawcollege.co.in/)**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.dograeducationaltrust.com/dogra\\_law/calendar.aspx?type=11b5](https://www.dograeducationaltrust.com/dogra_law/calendar.aspx?type=11b5)**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.49</b>	<b>2023</b>	<b>22/09/2023</b>	<b>21/09/2028</b>

**6.Date of Establishment of IQAC****13/05/2021****7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>01/12/2023</b>	<b>Nil</b>

**8.Whether composition of IQAC as per latest NAAC guidelines****Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Nil**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Audits are an important tool to control and maintain standards in an institution. IQAC has organised ISO 9001: audit in the college. The quality Management system of the institution has been assessed and found to be inaccordance with the requirements of the quality standards in providing educational services and were issued certificate on 21st july 2022. 2. internal and external audits are conducted every financial year for self introspection and improvement of the department. 3. IQAC organized various awareness lectures at the college Campus. 4.IQAC always encourages Faculty members to publish various research papers. 5. IQAC encourages Faculty To participate in Faculty Development Programmes. 6. IQAC encourages Faculty to Publish chapters in various books.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
1. Conduct of IQAC Meetings	Four meetings have been conducted by IQAC to check various quality parameters.
2. Feedback analysis from various stakeholders	IQAC has been periodically involved in obtaining & analyzing the feedback from various stakeholders. Immediate implementations of the suggestions were carried out in various areas.
3. Preparation and Submission of data to AISHE	Submitted data in AISHE web portal

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Management Committee	06/03/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	Dogra Law College
• Name of the Head of the institution	Prof. V.P Magotra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no	9086800509
• Mobile No:	7889929044
• Registered e-mail ID (Principal)	principaldlc@dograeducationaltrust.com
• Alternate Email ID	shuchi.dlc@dogracollege.com
• Address	Ward No. 06, Matushri Bhawan, Bassi Kalan, Bari Brahmana, Samba
• City/Town	Bari Brahmana
• State/UT	Jammu and Kashmir
• Pin Code	181133
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Private
• Name of the Affiliating University	University Of Jammu

• Name of the IQAC Co-ordinator/Director	Ms. Arushi Khajuria				
• Phone no. (IQAC)	7780936569				
• Alternate phone No.(IQAC)	9622201335				
• Mobile (IQAC)	7780936569				
• IQAC e-mail address	arushi.dlc@dogracollege.com				
• Alternate e-mail address (IQAC)	afiya.dlc@dogracollege.com				
<b>3.Website address</b>	<a href="http://www.dogralawcollege.co.in/">www.dogralawcollege.co.in/</a>				
• Web-link of the AQAR: (Previous Academic Year):					
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.dograeducationaltrust.com/dogra_law/calendar.aspx?type=11b5">https://www.dograeducationaltrust.com/dogra_law/calendar.aspx?type=11b5</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			13/05/2021		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
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<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Audits are an important tool to control and maintain standards in an institution. IQAC has organised ISO 9001: audit in the college. The quality Management system of the institution has been assessed and found to be inaccordance with the requirements of the quality standards in providing educational services and were issued certificate on 21st july 2022. 2. internal and external audits are conducted every financial year for self introspection and improvement of the department. 3. IQAC organized various awareness lectures at the college Campus. 4.IQAC always encourages Faculty members to publish various research papers. 5. IQAC encourages Faculty To participate in Faculty Development Programmes. 6. IQAC encourages Faculty to Publish chapters in various books.</p>		
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3. Preparation and Submission of data to AISHE	Submitted data in AISHE web portal
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Management Committee	06/03/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-2023	05/04/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Dogra Law College offered B.A LL.B 5 Years and LL.B 3 years course. As regards the 5 year intergrated B.A.LL.B programme, the Institution offers the courses as a prescribed by the legal education rules and as approved by the University of Jammu. Non-law courses such as General English, History, Political Science, Economics are offered along with the law courses through a majority of semesters of the programme, reflecting multi-disciplinary approach. Faculty discussion series was another creative method of promoting a multidisciplinary/interdisciplinary approach that was followed by the Institution.</p>	

<b>16.Academic bank of credits (ABC):</b>
Academic Bank of Credits of Dogra Law College is under process.
<b>17.Skill development:</b>
The college believes in strongly shaping the skills of the learners. Towards this end, it has made commendable strides towards imparting them with various types of skills, the list of which includes language, communication and advocacy skills such as moot court selection and orientation, legal awareness programmes by District Legal Services Authority, Students' competitions, Police station and jail visits, debate competitions, field trips and such other.
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
It is necessary to blend Indian knowledge system in the curriculum as also into the field of teaching-learning especially through the use of online resources. The Institution uses English as the medium of instructions but very often teachers resort to vernacular languages to facilitate understanding of concepts in the mother tongue of the learner. The Institution also organizes various cultural activities and celebrates communal harmony week annually to integrate Indian culture into legal education. The observation of national festivals such as, Deepawali, Eid is also observed by the staff and student community of the Institution. On the Republic day the Preamble is read and the national integration programmes are conducted in the national language. The Institution through its small initiatives tries to integrate Indian culture into the co-curricular process of the HEI
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
In addition to the knowledge imparted in the classrooms, a holistic development of the learner like experiential learning, discussion-based learning, practical learning, group discussions, brainstorming, role plays, field-based learning like visits to Courts, Jail Visits are imparted which caters to promote constructive learning and active involvement of learners to achieve the pre-defined goals. The teacher therefore does not merely remain as a transmitter of information but acts as a facilitator, counselor, mentor, course designer, content creator, ICT expert, evaluator, reflective practitioner and a life-long learner.
<b>20.Distance education/online education:</b>

E-learning, online learning is a form of education wherein the teachers and their learners are separated physically during the course of imparting knowledge/information. This form of teaching-learning involves massive use of technology to facilitate the student-learner connection. This mode of teaching which got popularized during the COVID-19 Pandemic has been a learning experience and to a great extent being resorted to by the faculty to undertake special sessions using Online platforms.

### Extended Profile

#### 1.Programme

1.1 93

Number of courses offered by the institution across all programs during the year

File Description	Documents
Institutional data in prescribed format	<a href="#">View File</a>

1.2 94

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

#### 2.Student

2.1 742

Total number of students during the year:

File Description	Documents
Institutional data in prescribed format	<a href="#">View File</a>

2.2 N/A

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
institutional data in prescribed format	<a href="#">View File</a>

2.3 141

Number of outgoing / final year students during the year:		
<b>3.Academic</b>		
3.1 Number of full-time teachers during the year:		18
File Description		Documents
Institutional data in prescribed format		<a href="#">View File</a>
3.2 Number of sanctioned posts for the year:		18
File Description		Documents
Institutional data in prescribed format		<a href="#">View File</a>
<b>4.Institution</b>		
4.1 Total number of classrooms and seminar halls		13
4.2 Total expenditure, excluding salary, during the year (INR in Lakhs):		14502628
4.3 Total number of computers on campus for academic purposes		26
File Description		Documents
tyretwey4y		<a href="#">View File</a>
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
Dogra lawCollege is affiliated to the University of Jammu which provides the structure of the curriculum. Two major goals i.e Planning and Delivery are focused by the institution. The		

curriculum is available in the library and is also published in the prospectus. Dogra Law College is ISO 9001-2015 certified and follows a well-planned and documented process of curriculum delivery according to the format of ISO. An academic calendar is prepared, Calling On&off class work semestertimetable, Syllabus Break Up is prepared for each subject and the content delivery to the students is maintained daily. Monthly syllabus completion report is also maintained and extra lectures are arranged through Tutorials/ Remedial classes for weak students. A holistic approach is adopted by arranging guest lectures by eminent personalities, court visits, internships, police station visits, lokadalat visits, moot courts, panchayat visits, legal awareness programmes etc. Legal Aid Clinic works through students to educate common masses. Mentors are appointed for each class who guide the students and maintain their records. Faculty orientation and student orientation are also organized.

Many resources like books, reference books, Journals, Manuals, Reporters, Magazines along with e-resources like SCC Online, DELNET & NDL enabled learning is also undertaken by the institute.

File Description	Documents
Upload Additional information	<a href="#">View File</a>
Link for Additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220242032721.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220242032721.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

After the completion of admission process by the affiliating university, the academic calendar is prepared by the college. Under the instructions of the Principal, the conveners of all the committees conduct periodic meetings to adhere to the academic calendar. At the start of every academic year, an induction programme is conducted by the institution for the new academic batches of both 3 years and 5 years. The evaluation system comprises Internal Assessment and Semester End Examination.

The practical paper of BA LLB 5 years and LL.B 3 year course are evaluated internally by the faculty of the institution in accordance with the statutes of the University of the Jammu. The students prepare their files and present the same before the Panel of teachers.

The BA LLB 5year & LL.B 3 YEAR semester wise Internal Assessment components of different percentage as follows

5year 3rd semester Legal Methods - I 55% 5year 4th Semester legal Methods-II 55% 5YEAR 5TH SEMESTER Clinical Legal Education-I 55% 5YEAR 6th semster Clinical Legal Education-II 50% 5YEAR 10th semester Moot Court 80% 3YEAR 1st semester Clinical Legal Education-I 85% 3YEAR 2nd semester Clinical Legal Education-II 85% 3YEAR 6th Semester Moot Court 80%

File Description	Documents
• Link for Additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220242036417.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220242036417.pdf</a>
• Upload Additional information	<a href="#">View File</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric(Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

50

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
1	
File Description	Documents
• Any additional information	<a href="#">View File</a>
• University approval for CBCS Programs	<a href="#">View File</a>
• Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on or value added courses /Certificate programs are offered within the year	
0	
File Description	Documents
• Any additional information	No File Uploaded
• Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
• List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
1.2.3 - Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College follows the Curriculum of the affiliating university i,e the University of Jammu which is made in consonance to the directions of BCI, New Delhi. In the following courses, the issues like Environment and Sustainability, Constitution, Human Values and Professional Ethics are addressed in the curriculum.

1. Constitutional Law
2. Environmental Law
3. Indian Legal History
4. Human Rights Law
5. Professional Ethics
6. Moot Court
7. Alternative Dispute Resolution system
8. Women and Law

Efforts are made by the institution on various issues are:

**Gender:** Various courses like Constitutional Law, Human Rights Law, Labour Laws, Women Law etc the gender equality have been incorporated in the curriculum. Besides this Webinars, Seminars and Events on International Girl Child Day, Save Girl Child Day are organized by the college.

**Environmental Issues:** NSS and NCC units of the college conduct Plantation drives, Cleaning drives every year . Human Rights - College has Conducted Guest lectures on Human Rights and seminars on issues of human rights.

Professional Ethics, human Rights , women & law are the major subjects in both B.ALL.B & LL.B. Programme

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Average percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc.,( during the year)**

**14.13%**

**1.3.2.1 - Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc.,( during the year)**

**13**

File Description	Documents
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	<a href="#">View File</a>
• List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**1.3.3 - Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)**

68.86%

**1.3.3.1 - Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,**

511

File Description	Documents
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	<a href="#">View File</a>
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
• URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/146hP7lwuUI0vZ663usk2-jZAm6AnDpfW19qRc02xF2Y/edit#responses">https://docs.google.com/forms/d/146hP7lwuUI0vZ663usk2-jZAm6AnDpfW19qRc02xF2Y/edit#responses</a>
Five filled in forms of each category opted by the institution	<a href="#">View File</a>
institutional data in prescribed format	<a href="#">View File</a>

**1.4.2 - Feedback processes of the institution may be classified as follows**

• Feedback collected, analysed and action has been taken

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Average Enrolment percentage (During the year)

76.15

##### 2.1.1.1 - Number of students admitted during the year

198

File Description	Documents
Sanctioned student strength as approved by the University	<a href="#">View File</a>
Student admission list published	<a href="#">View File</a>
Enrollment Ratio (During the year) based on Data Template (upload the document)	<a href="#">View File</a>

**2.1.2 - Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year ( exclusive of supernumerary seats)**

0

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

71

File Description	Documents
Number of SC, ST and OBC students admitted against the reserved seats	<a href="#">View File</a>
Any other relevant document	<a href="#">View File</a>
Data as per Data template	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Dogra Law College assesses the learning levels of the students continuously throughout their course. Faculty members continuously monitor academic performance of the students. The concerned subject teacher interacts with each student to find out strengths and weaknesses of individual students.

In the course of teaching process during regular class lectures and by analysing Internal Assessment, slow learners and advanced learners are identified.

To meet the need of slow learners special activities are conducted.

- Remedial Classes are conducted .
- Providing of notes
- Faculty Mentor assist students in their weak areas of performance and suggest improvements
- Bilingual explanation for better understanding

The identification of advanced learners is carried out by the relevant faculty, considering their performance in internal assessment tests, classroom interaction, and semester-end examinations. Here are some specific strategies that have been adopted are as follows:

- These students are placed under the guidance of the leadership team and motivated to take part in for Research, Innovation and Entrepreneurship
- Encouragement to complete NPTEL/SWAYAM/ MOOC/ courses.
- Encouragement to Participate in Seminars, Conferences , Inter-collegiate, National competitions such as Moot Court, etc

File Description	Documents
Past link for additional Information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220242011782.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220242011782.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
742	18

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Dogra Law College aims at providing quality legal education to students using its well-qualified faculty and student-centric approach in the teaching-learning process.

### Experiential learning:

Dogra Law College increasingly focuses on experiential learning as a means of promoting student's engagement and developing graduate attributes. In the field of law, it is highly essential that students get a first-hand experience of legal institutions. To achieve this, students are given opportunities to visit jails, courts, police stations, legal Institutions like Lok Adalat, Village Panchayat.

In addition, the institution has established a permanent Legal Aid Clinic in the Campus in collaboration with District Legal Services Authority to inculcate the values of social service and to create professionals with social commitment. The curriculum stipulates students to have experiential learning for subjects of Legal Methods and Clinical Legal Education, wherein they are examined on various components.

### Participative learning:

The students are taken through participative learning which involves team projects, Moot Courts. There is also direct interaction with individuals who share their first-hand experiences related to anti-human trafficking; violation of women and child rights, conservation of biodiversity, which further enhances such participative learning.

Problem solving methodologies:

To the maximum extent possible, the teachers undertake solving of problems in subjects where it is possible to formulate a problem requiring a solution to be stated by making reference to the relevant substantive or procedural law. The students write solutions and discuss in the class. The students are also given assignments.

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/1202424025498.pdf">https://www.dograeducationaltrust.com/admin_panel/files/1202424025498.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Dogra Law College follows ICT enabled teaching in addition to the traditional classroom education. Some classrooms and labs are ICT enabled with projector installed and the campus is enabled with high speed Wi-Fi connection.

Multimedia teaching tools like LCD projectors and computer/laptop/tablet systems are frequently used in classroom settings. The Library of Dogra Law Library is equipped with e-resources. Sufficient numbers of books & journals are available in the library. There are available electronic resource packages like SCC Online. The faculty members skillfully use audio-visual aids to explain topics to students while utilizing the resources to improve learning.

Seminar Hall, Conference Hall and Auditorium are well equipped with multimedia facilities using ICT enabled tools. Lectures by Senior Legal Academicians & Legal Practitioners are conducted in

seminar hall using ICT facilities. Various methods adapted by Dogra Law College in order to facilitate students through online forum are;

1. The faculty member used Google Meet or Zoom to conduct online extension lecture and remedial classes as and when needed.

2. Messenger App is used as platform to communicate, make announcements, address queries and share information.

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.dograeducationaltrust.com/admin_panel/files/1202424051126.pdf">https://www.dograeducationaltrust.com/admin_panel/files/1202424051126.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors assigned to students for academic and other related issues:

13

File Description	Documents
• Circulars pertaining to assigning the mentors to mentees	<a href="#">View File</a>
• Mentor diary and progress made	<a href="#">View File</a>
institutional data in prescribed format	<a href="#">View File</a>

### 2.3.4 - Ratio of students to mentor for academic and other related issues during the year

#### 2.3.4.1 - Number of Student mentors/teaching assistant identified for student to student mentoring

33

File Description	Documents
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Average percentage of full time teachers against sanctioned posts during the year

18

### 2.4.2 - Average percentage of full time teachers with Ph. D. / LL.D during the year (consider only highest degree for count)

22

#### 2.4.2.1 - Number of full time teachers with Ph.D./LL.D year-wise during the year

4

File Description	Documents
Phd/LLD Degree certificates of the faculty	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of full time teachers with Ph.D./LL.D. and number of full time teachers during the year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

2.8

#### 2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	<a href="#">View File</a>
Teaching experience as certified by the head of the institution	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.4.4 - Measures taken by the institution for faculty retention

The Dogra Law College ensures that the faculty of the college is motivated and have a comfortable environment. The college has a faculty common room and separate chambers are provided. The staff of the college can avail the 15 casual leaves as and when needed to meet any personal engagement or emergency during one calender year. Besides Casual Leave, the faculties are also entitled for the following leaves such as : Study leave , Maternity leave, leave without pay and Compensatory leave. The college has a staff welfare fund and in case of any urgent and emergency requirement, the faculties can take loan from the staff welfare fund. The college ensures provident fund is paid on time. The college also provides medical facilities in the form of ESIC and the facility of EPF as well. The facility of accommodation in the form of staff quarters within the college premises is also there and a free transport, free wifi facility is also available for the faculties. The teaching staff is permitted the issuance of 5 books at a time The College also provides the facility of annual increments in the salary of faculties and there is also provision of seed money.

File Description	Documents
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation Response: The College is affiliated to the university of Jammu and the university has introduced internal Assessment at LL.B 3years and B.A LL.B 5yrs in the Academic

session 2021- 2022. Internal Assessment: The timetable for internal assessments is put up on the notice board in advance. The subject faculty informs the students in class about the internal assessment. The institution has a policy of showing internal examination booklets to the class students for self- assessment following evaluation. . Evaluation is done with transparency based on different parameters like practical records ,performance in viva voce etc . The curriculum of B.A, LL.B (5 Years ) and LL.B (3 Years ) mandate practical subjects which comprises of various components and require file submission. The students are also assessed for the practical subjects by way of viva -voce which is conducted internally as well as externally. The teachers keep all the records and data bank of attendance in internal exams, questions papers, valuable response sheets and summary of marks sheet for academic monitoring and academic audit.

File Description	Documents
• Any additional information	<a href="#">View File</a>
• Link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/120242902646.pdf">https://www.dograeducationaltrust.com/admin_panel/files/120242902646.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1.Dogra Law College follows a defined mechanism for redressal of students grievances in the internal examinations. At the commencement of the academic year, committees for conduct of examinations is constituted for internal examinations.

2.Sufficient care is taken to ensure that the institution adopts secrecy mode of evaluation and such mechanism is adopted and followed in a transparent and time bound manner.After Internal Assessment Examinations, answer sheets are shared with students who get an opportunity to go through the scores awarded by the assessors, shortfalls of content in answers and verification of total marks scored. The schedule of showing answer sheets is displayed on the notice board. A student who is dissatisfied with assessment can, within 15 days from declaration of results, approach the principal in writing, who may refer the same to the examination committee. The answer sheet of such students is assessed by faculty once again in the presence of the student.Any corrections in the total are immediately done by the faculty members. 3. If a student is not able to appear for examination due to medical or any genuine reason,examination is conducted for that students as per norms,provided that he or she submits application

with proper documents. The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet. 4. The Institute follows open evaluation system where the PTM is conducted .

File Description	Documents
• Any additional information	<a href="#">View File</a>
• Link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/1202429041314.pdf">https://www.dograeducationaltrust.com/admin_panel/files/1202429041314.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is affiliated to the University of Jammu and it follows the programme wise curriculum designed by the university. The learning outcomes of the programmes and courses are stated clearly by the university in the syllabus or scheme. The same is published in the official website of the university which can be downloaded by the affiliated colleges. The college has uploaded the syllabus of each programme course on its official websites which contains learning outcomes. The College has its own mechanism to communicate the learning outcomes of the curriculum to the teachers and the students. The following measures are adopted: Hard copy of syllabi and learning outcomes are available with the coordinators and circulated among the staff by them. Learning outcomes form an integral part of college vision, mission and objectives. The learning objectives are communicated through various means such as Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Past link for Additional information	<a href="https://www.dograeducationaltrust.com/dogra_law/syllabus.aspx?type=llb5">https://www.dograeducationaltrust.com/dogra_law/syllabus.aspx?type=llb5</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dogra Law College has adopted outcome based education mechanism to ensure the attainment of programme specific outcomes, course outcome and program outcomes. Programme Outcomes (POs) emphasize on creating and developing the students competencies for:

1. Employment
2. Self confidence
3. Research
4. Critical thinking
5. Social Awareness and Interaction
6. Political Consciousness
7. Ethics and Responsible Citizenship, and
8. Awareness of and Sensitivity to Environment and Sustainability.

Programme Specific Outcomes (PSO's) and Course Outcomes (Cos) include instilling the following among students:

1. Knowledge and skill of the subject
2. Awareness and sensitivity to local, national and global problems .
3. Interest and Capacity for research and
4. Employment capacity Evaluation and the level of attainment:

The college adopts both direct and indirect methods of assessment to ensure evaluation and attainments of PO's, PSO's and CO's. Direct Assessment methods:

1. Internal Test
2. Student summer Internships projects
3. Assignments
4. External Test.
5. Presentations
6. seminars

The score of this assessment is taken into account for evaluation CO's. Indirect Assessments methods:

1. Feedbacks
2. Alumni survey
3. PTM

### 2.6.3 - Average pass percentage of Students during the year

78%

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information Provide link for the annual report	<a href="#">View File</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Online student satisfaction survey regarding teaching learning process

<https://drive.google.com/file/d/1qptG0Nbye4aOGyniU4AG5S29IPPZVkTW/view>

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Upload database of all currently enrolled students (Data Template)	<a href="#">View File</a>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**NIL**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects / endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants (Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.2.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**01**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during the year (Data Template)	<a href="#">View File</a>

#### 3.1.3 - Funded Seminars/ Conferences /workshops

<b>3.1.3.1 - Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the year(Amount in lakhs)</b>	
NIL	
<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Percentage of teachers recognized as research guides</b>	
NIL	
<b>3.2.1.1 - Number of teachers recognized as research guides</b>	
NIL	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.2.2 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
3	
<b>File Description</b>	<b>Documents</b>
Any additional information List of research papers by title, author, department, name of journal and year of publication (Data Template)	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.2.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
2	
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year	
Dogra Law College organizes and participates in various extension activities to promote the college-neighborhood-community network. Major emphasis is given on student engagement, service	

orientation, and the holistic development of students contributing to good citizenship. Our students wholeheartedly participated in events organized at the college every year. Their participation shows their inner values of harmony and compassion. The institute has made a noteworthy contribution to society and environment by encouraging students to participate in various outreach activities. Students took part in various activities during the last five years, as follows:

1. kargil Vijay Diwas
2. yoga camp
3. Blood Donation Camp
4. Har Ghar Tiranga campaign
5. awareness Camp on "Save Surya Putri Tawi"
6. Clealiness Drive
7. Nukkad Natak on " Save the Girl Child
8. Health check-up camp

All these mentioned activities have a positive impact on the students and develop student community relationships, leadership skills, and self-confidence. It also helped in cultivating the hidden personalities of students and creating awareness among them. Apart from this, the significance of clean surroundings, hygiene, sanitation in the neighborhood, garbage disposal, and sanitizing the community at large are vital issues. All these initiatives have gone a long way toward the holistic development of the personalities of the participants in these programs.

### 3.3.1.1 - Number of teachers recognized as research guides

0

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

#### 3.3.2.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

0

File Description	Documents
e- copies of award letters	<a href="#">View File</a>
Any additional information	No File Uploaded
List of innovation and award details (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc during the year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Average percentage of students participating in extension activities at 3.4.3. above during the year

398.5

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

436

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

08

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
Institutional data in prescribed format	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dogra Law college, a beacon of excellence, was established in 1999 with the approval of the Government of Jammu and Kashmir and got subsequent affiliation from the University of Jammu for its three year LL.B. Through persistent efforts, the college later gained the approval to conduct a comprehensive 5-year integrated Law course. The college campus is spread across 1.025 acres of land and has total 3000 sq.m. constructed area, and is recognized by the Bar Council of India (BCI) and the college provides following facilities:

- An Administrative Block for efficient management
- 13 well-equipped classrooms
- A Well furnished library
- An ICT lab with high-speed internet for online events.
- A seminar hall
- An Air-conditioned conference hall
- An ICT classroom
- The institution prioritizes practical learning with a well-furnished Moot Court room
- Initiatives like Legal Aid Clinic and NSS sessions are organised by the college
- IQAC Room
- Ensuring student comfort, Separate hostels and washrooms for boys and girls
- NCC Room
- A Guest House

- 24 hour electricity backup
- College Canteen with RO purification
- College Transportation for day boarders
- Vigilant security with CCTV coverage
- Firefighting Equipment
- Biometric attendance for staff
- Medical facilities for emergencies
- Auditorium
- Sports Room
- Environmental Club
- Grievance Room
- Girls common room
- Boys common room

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Paste link for additional information	<a href="https://www.dograeducationaltrust.com/dogra_law/#">https://www.dograeducationaltrust.com/dogra_law/#</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college boasts a well-equipped auditorium, featuring a stage, podium, sound system, and wireless mics, facilitating a variety of cultural events, orientation programs, career guidance sessions, and workshops. The Faculty in-charge is responsible for ensuring proper execution and therefore they oversee these activities, ensuring a seamless execution. Additionally, there is an open auditorium, which can accommodate over 200 individuals, where celebrations like Independence Day and Republic Day are hosted with great enthusiasm. For sports enthusiasts, the institution provides both indoor as well as outdoor facilities. The outdoor spaces support basketball, volleyball, and badminton, while indoor facilities include high-quality table tennis, carom, and chess. The college follows proper guidelines as provided by the Sports Authority of India and the University of Jammu, ensuring quality tournaments and events. The physical education teacher also plays a pivotal role, as he is responsible for managing equipment, maintaining facilities, and preparing teams for inter-

college and inter-university championships. A notable feature is the in-house 10-meter, 6-lane shooting range adhering to international standards. Under the supervision of a qualified coach, students can practice in a dignified ambience. The college's commitment to holistic development is evident through its cultural, sports, and recreational offerings, fostering a vibrant and enriching educational experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/dogra_law/#">https://www.dograeducationaltrust.com/dogra_law/#</a>

#### 4.1.3 - Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Geotagged photos of classrooms clearly displaying the ICT Facilities	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Average percentage of expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)

70.46

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.90

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	<a href="#">View File</a>
Excluding salary during the year(Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is semi automated using library Management System namely ERP(jupsoft) which makes it possible to use electronic resources eg by providing Bar Code scanning to identify the books. The new arrival of periodicals are also entered in the ERP software. There are 04 computers with internet facilities available in each library exclusively for students.

Features of library modules of the ERP software are as under:-

1. Accessioning :- All books of the library have been accessioned in the s/w with proper details of the books such as title ,author ,publisher,subject etc.
2. Circulation:- Books can be issued and returned through automated process by using the bar code reader.
3. Report:- Library Reports of books has been activated with ERP s/w.

Electronic Resource Management package for e-journals

The library subscribes SCC Online/DELNET and NDLI which provides access to digital library resources link to scholarly open access journals databases is also available on the library webpage. CCTV Cameras are installed in the library for strict surveillance.

The library is equipped with SCC online to provide Judgment ,Case Laws,Bare Acts, Articles etc. It also offers various useful information services to be utilized by students and staff to their optimum level (news and magazines).

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Paste link for Additional Information	<a href="https://www.dograeducationaltrust.com/dogra_law/#">https://www.dograeducationaltrust.com/dogra_law/#</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the year(INR in Lakhs)**

**100%**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1,56,989/-**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	<a href="#">View File</a>
• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)	<a href="#">View File</a>

**4.2.4 - Percentage per day usage of library by teachers and students ( foot falls and login data for online access)**

49%

**4.2.4.1 - Number of teachers and students using library per day over last one year**

4173

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college features advanced technological facilities, ensuring a seamless integration of digital resources into various aspects of academic and administrative functions. A digitally equipped conference hall provides a sophisticated space for interactive sessions, complemented by a well-equipped computer lab easily accessible to students. The library is Wi-Fi enabled, extending open access to staff members for enhanced connectivity. Notably, the college employs ICT extensively, with teaching staff utilizing it in classrooms and laboratories. The ICT lab, equipped with 33 computers, facilitates diverse activities, supported by a high-speed internet connection of 100 MBPS through BSNL Fiber. Essential software tools like SSC online, Busy Software, and ERP software from JUPSOFT technologies streamline administrative and academic tasks. Maintenance of these facilities is a priority, with regular formatting of computers and antivirus installations overseen by the IT in-charge. Wi-Fi connectivity spans key areas, including the principal's chamber, office, and library. The college's website, a vital communication channel, is diligently managed by Ideogram Technology Solutions Pvt. Ltd. in Gandhi Nagar, Jammu. Through these technological amenities, the college fosters an environment conducive to efficient learning, research, and administrative processes.

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202415041231.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202415041231.pdf</a>

#### 4.3.2 - Student – Computer ratio during the academic year

21.2

File Description	Documents
• Upload any additional information	<a href="#">View File</a>
• Student – computer ratio	<a href="#">View File</a>
institutional data in prescribed format	<a href="#">View File</a>

#### 4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)

• 50 MBPS - 250 MBPS

File Description	Documents
• Upload any additional Information	<a href="#">View File</a>
• Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)

14,52

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.72

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Dogra Law College ensures a secure and conducive environment through a well-constructed compound wall, CCTV surveillance, and a dedicated security team. The Management Committee oversees various committees, including Academic, Co-curricular, and Discipline Committees, ensuring efficient governance.

Infrastructure maintenance involves hiring professionals for repairs and upgrades. Administrative and accounts offices facilitate smooth operations. Facilities, such as laboratories, library, computer lab, and classrooms, are equipped for optimal learning. Library usage follows strict rules, including mandatory sign-in and adherence to book care guidelines.

Computer lab upkeep, including hardware/software management, is supervised by the system administration team. Classrooms feature projectors and CCTV for safety. Sports facilities, managed by a physical instructor, encourage holistic student development.

Hostels are overseen by wardens, with specific rules governing resident conduct. The mess, canteen, guest house, and transport services adhere to specified guidelines. The Moot Court Room maintains its infrastructure for legal simulations.

Dogra Law College's commitment to a well-maintained and secure environment fosters a conducive atmosphere for academic and personal growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202415034947.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202415034947.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Average percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year**

2%

**5.1.1.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload self-attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Scholarship sanction letter Average percentage of students benefited by scholarships and free- ships provided by the institution, Government and non-government agencies (NGOs)during the year(Data Template)	<a href="#">View File</a>

**5.1.2 - Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language, communication and advocacy skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. Awareness about use of technology in legal process

All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220241500719.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220241500719.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.3 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

78

**5.1.3.1 - Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year**

78

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counselling during the year(Data Template)	<a href="#">View File</a>

**5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Average percentage of placement of outgoing students during the year

2

#### 5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Name of the student placed	<a href="#">View File</a>
Name of the employer	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 5.2.2 - Percentage of Students enrolled with State Bar council

17%

#### 5.2.2.1 - Number of Students enrolled with State Bar council (data for last completed academic year)

22

### 5.2.3 - Average percentage of students progressing to higher education during the year

2%

#### 5.2.3.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education (Data Template)	<a href="#">View File</a>

**5.2.4 - Average percentage of students qualifying in state/national/ international level examinations during the year(eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)**

1

**5.2.4.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year(Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition**

5

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the year (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The vision of our college is to open a platform for students with continuous exposure to various facets of the legal profession and give them opportunity to enhance their skills.

Class representatives are bridge between the students and the authorities and they are appointed in Co-ordination with the principal and the academic Co-coordinator based on several criteria like academic performance, active participation in extracurricular activities, attendance, general discipline, etc.

Student council is formed to serve as the effective communication medium between the administration and the students and helps them to develop leadership skills, program planning and volunteering.

The legal AID Cell of our college conduct of the legal awareness programmes. The Environmental club organize activities like Cleanliness drive, plantation etc within the campus and outside the campus.

The Literary club organizes activities which provide opportunities to develop the communication skills. Our institution also ensure the representation of students in NSS,NCC and programmes like seminar, orientation lectures, farewell and different co-curricular programmes .

The Internal Quality Assurance cell (IQAC) of the institution conducts meeting with student representatives and enables the involvement of the students community in decision making at the

institutional level thereby helping in smooth functioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

#### 5.3.3.1 - Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year(organised by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College has duly elected Alumni Association. Alumni meets are conducted to provide opportunities to the Alumni to relieve the past experiences and also seeks suggestions for development of the Institution. Feedbacks are taken on different aspects of college through a feedback form.

The Alumni Association has devoted considerable amount of time with the students for conducting Guest Lectures. They facilitate the Internship of Students in their chambers and also assist by getting pass out graduates placed as Junior Lawyers with them.

Our college takes pride of producing several luminaries working in different fields. Many pass out students of our college are working in their capacity of Judges, Administrative officer and Prosecuting Officers. Many are working in Corporate Sectors and renowned Law firms and many are practicing in High Courts and Supreme Court of India.

The college takes an opportunity to felicitate the students who have achieved noteworthy positions in their professional lives. Alumni of Dogra Law College are eager to provide helping hand to the college by conducting Guest Lectures and providing Internship to the students.

So in nutshell we can say that the strong network of Alumni is working with us to take the college to high level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Dogra Law College has clearly stated vision and mission that are well aligned with its administrative governance. The college administration channelizes its efforts and energy in the direction leading towards the achievement of its vision and mission objectives. The college follows the hierarchy of leadership to make sure effective organizational working and consistent improvement.

**VISION:** As an institute we strive to be socially responsible through developing a world class "Centre of Excellence" in

professional Higher Education enabling young aspirants to add value to the society at large with their personal and professional acumen.

**Mission:-** Our Mission shall guide us to strengthen professional academic learning through focused and innovated methods of global and latest teaching practices ensuring best scholarly output supported by excellent operational administration system and state of art infrastructure.

Various Committees are constituted at the beginning of the academic year. The principal, coordinators and conveners of various committees and cells along with staff members play an important role in determining the institutional policies, academic, non-academic agendas and helps in implementing the same. All Committees comprise faculty members who have assigned duties in relation to the functioning of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/3202429048544.pdf">https://www.dograeducationaltrust.com/admin_panel/files/3202429048544.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes that efficiency comes through the decentralization of administration. The management of the college takes the responsibility to ensure that its mission, vision, values, and objectives are realized through the activities of the institution. The efficiency in the institution comes through the decentralization of administration. The trust ensures that the development plans of the college do not suffer due to the paucity of funds. The trust monitors the functioning of the institution from time to time. The administration is decentralized and each level of administration functions as per its duties and responsibilities ascertained by the chairman and principal of the college. The institution has a policy of participative management and it is ensured through several strategies. Various committees have been formed for the proper functioning and management of institutional processes. The conveners of these committees are given autonomy to organize their activities according to the requirement. The Principal coordinates the functioning of various

committees. Significant decisions regarding the smooth functioning of the institution (required for regular improvement in the quality of its educational provisions) are taken in consultation with the principal, senior staff members, and conveners of various committees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/3202429046669.pdf">https://www.dograeducationaltrust.com/admin_panel/files/3202429046669.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan of the college is to maintain good academic performance and give practical experiences to the students and the college performs its participative management through the conduction of court visits at regular intervals. This helps the law students to make them understand the working of a court. The court visit is also a part of the syllabus of both the courses of BA LL.B 5 years and LL.B 3 year Professional Course. The purpose of the visit is to understand the work of the court and the nature of the services of the judicial officers. For conducting the visit, it is required to get the approval from the court and for this a letter is prepared and sent to the court. After getting approval from the court, it is finally fixed. After this visit, a detailed report is prepared and submitted to the college for future reference and also as a record

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### MANAGING COMMITTEE

The managing committee is the Governing body of the college. It comprises of various members including the Chairman, Member Secretary, Nominees of VC and Chairman and also one elected Teacher's Nominee. The managing committee reviews academic and other related activities of the College, ratify selections / appointments and also pass Annual Budget of the College.

#### COMMITTEES

At college level committees are constituted for various activities regarding development, administration, academics etc

#### SERVICE RULES, PROCEDURES, AND RECRUITMENT

The college has its own service rules and the employees of the institution are governed as per the service rules of the college. The procedure of the recruitment is done as follows: First of all, the appointment of Principal and faculty members is advertised in the newspapers. Adhoc appointments are made by the selection committee constituted by the Chairman, Dogra Educational Trust. Regular appointments are made by the Statutory Selected Committee duly constituted by the competent authority of University of Jammu. The appointment of non-teaching staff members is also advertised in the newspapers and their selection is made by the Dogra Educational Trust itself.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link to Organogram of the Institution webpage	<a href="https://www.dograeducationaltrust.com/admin_panel/files/420236037337.pdf">https://www.dograeducationaltrust.com/admin_panel/files/420236037337.pdf</a>
Paste link for additional information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The list of some welfare measures in favour of the college employees are as:

Casual leave: The staff can avail the 15 casual leaves as and when needed to meet any personal engagement or emergency during one calendar year. Besides Casual leave,

the employees are also entitled for the following leaves such as:

Privilege Leave

Study Leave

Maternity Leave

Sabbatical Leave

Compensatory Leave Vacations: S

Medical facilities in the form of ESIC are provided to the employee.

Employees' Provident Fund: EPF for the employees (Both teaching & non-teaching) of the institution.

Annual Increment of the Salary: College has the provision of annual increment in the salary for both the teaching and non-teaching staff.

Salary Advance Loan: A salary advance loan facility is also

available to both teaching & non-teaching staff in the college.

**Accommodation:** Guest House within the college premises provides accommodation to teaching & non teaching staff.

**Transport facility:** A free transport facility is also available to teaching & non-teaching staff in the college.

**Library Facility:**

**Picnic Facility:**

**Wi-Fi Facility:**

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202417057458.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202417057458.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the year**

11%

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of the teachers provided with financial support to attend conferences	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**6.3.3 - Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year**

6

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****6**

File Description	Documents
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year****22%****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****4**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the institution	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development Programmes during the year(Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**. Every year, both teaching and non teaching staff are required to submit their Annual Performance Reports. The Evaluation of**

Performance is based on the knowledge, quality, productivity and consistency of work, work relations, goal achievement, punctuality, attendance, cooperation, and dependability. Appraisal of teacher is done on the basis of specific duties performed by teacher, subject knowledge, teaching skills, completion of work assigned by the Principal, significant contribution for the benefits of students and institution, performance and participation of various committees. The Principal of the institution directly monitors the staff members and conducts meetings accordingly on the regular basis. The performance of teachers is also examined on the basis of result percentage of the classes taught by them. Apart from this, the student feedback is also taken to assess the performance of the faculty members at the end of every month, which is finally evaluated by the principal of the college. The appraisal system is also in place for the non-teaching staff. The parameters of which are honesty, cleanliness, mental ability, decision taking, work knowledge, knowledge of rules and regulations, punctuality, relation with the juniors and seniors, work and conduct quick decision making.

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202417047708.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202417047708.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance . INTERNAL AUDIT

Internal Audit is conducted quarterly by the internal financial accountant of the institutions. The internal accountant thoroughly verifies the income and expenditure details and the compliance report of the internal audit are submitted to the management of the institution through the Principal.

#### EXTERNAL AUDIT:-

External audit is conducted once in every year by the external agency i.e. Authorized Chartered Accountant (R.C. Gupta & Co. FRN-001198N Jammu) at the end of the Financial Year. All the

financial statements up to 2020-21 have been certified by the Chartered Accountant Lalit Gupta (R.C. Gupta & Co. FRN-001198N Jammu).

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220241703543.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220241703543.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year(INR in Lakhs)

**Nil**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year(Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Mobilization of funds:-

The college is a self- financed college & major sources of revenue are:

Fees collection Hostel and Transport charges.

1.Optimal utilization of Resources The funds are optimally utilized for Computer lab, Auditorium, Library, classrooms and conference Hall with internet & multimedia facility and salaries of teaching and non teaching staff.

##### Human Resources

CHAIRMAN

SECRETARY

DIRECTOR

PRINCIPAL

IQAC

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202417059900.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202417059900.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is established in Dogra Law College to maintain and enhance quality of education. Dogra Law College is a student centric Institute, and always ensures the benefit of students in every sphere of life. Establishment of IQAC at Dogra Law College is a deliberated step for development and reviewing quality assurance strategies and processes for conscious, consistent and catalytic improvement in the overall performance of students and the College. The institute has well defined policy for quality assurance which is ensured by the effective participation from all the stakeholders. IQAC plays a vital role in maintaining and enhancing the quality and suggests quality enhancement measures to be adopted. Thus IQAC of Dogra Law College ensures continuous review of teaching learning process structures & methodologies of operations and learning outcomes at periodic intervals. The tools used for review are feedback, mentorship, interactions etc.

Below is two Practices of IQAC's review process.

### Best Practices

1. Feedback:

2. Use of ICT

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/3202429035149.pdf">https://www.dograeducationaltrust.com/admin_panel/files/3202429035149.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC has started reviewing sincerely the teaching-learning, infrastructural facilities and teaching outcomes and appropriate changes are being suggested. This practice has led to following accomplishments.**

**Review of Teaching-Learning Process:**

The IQAC prepares and monitors the time table. Teacher feedback is taken from students with respect to the teaching learning and evaluation process. Result analysis is also an integral part of the review. Feedback is analyzed and outcome is discussed with concerned teacher. As many students come from vernacular background and hence to bridge the gap the teachers often follow moderately paced learning practices.

**Use of ICT in Teaching Learning:** IQAC suggested modernizing the teaching learning process through implementation of ICT methods and those projectors are also used by teachers as technology-based teaching methods. The use of ICT has made teaching learning process effective by generating and sustaining the interest of the students. **Remedial classes for weak Students:** The teachers of our college provide remedial classes to the students apart from regular curriculum. **Sensitizing various Cells/Committees:**

File Description	Documents
Paste link for additional information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/3202429045862.pdf">https://www.dograeducationaltrust.com/admin_panel/files/3202429045862.pdf</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF Academic and Administrative Audit Disability/gender/diversity audit Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution(Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the institution for the promotion of gender equity during the year

Dogra Law College is dedicated to shaping responsible citizens through a comprehensive educational approach that instills constitutional values, civic duties, and awareness of rights. The college integrates these principles seamlessly into both its formal curriculum and extracurricular activities. Among the courses offered, Constitutional Law I & II, Family Law I & II, Labour Law I & II, Company Law, and Refugee Laws empower students with a profound understanding of the rights of individuals within society. The inclusion of Environmental Law underscores the imperative of environmental responsibility, while specialized subjects like Women and Law and Human Rights contribute to a nuanced comprehension of gender equity initiatives.

The college actively celebrates key events such as Women's Day, World Environment Day, Human Rights Day, and Constitution Day,

emphasizing the pivotal right to equality safeguarded under Article 14. Beyond the academic realm, the institution embraces diversity through the commemoration of national festivals like Republic Day and Independence Day. Furthermore, the acknowledgment of religious and local festivals like Lohri exemplifies a commitment to fostering the principle of "Secularism" as highlighted in the Constitution. This holistic approach not only imparts legal knowledge but also cultivates a sense of social responsibility and respect for diversity among students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202415030443.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202415030443.pdf</a>
Specific facilities provided for women in terms of: Safety and security, Counselling, Common Rooms, Sanitary Napkin dispenser and incinerator, Day care center for young children, Any other relevant information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202415057932.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202415057932.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Dogra Law College has implemented comprehensive solid waste management initiatives to ensure a clean and sustainable campus. Employing the principles of Reduce, Reuse, and Refuse, the college utilizes different colored dustbins for effective segregation. Green bins cater to wet and biodegradable waste, blue bins handle plastic, glass, and non-biodegradable items, while yellow bins manage solid waste like paper and garbage.

Regular cleaning and emptying of dustbins are carried out, with paper waste being sold for recycling. Dustbins are strategically placed in classrooms, moot courts, gardens, and corridors, emphasizing the importance of proper waste disposal. The college promotes awareness through display boards and slogans, urging students to adhere to waste disposal guidelines.

Striving for minimal plastic usage, the NSS and NCC units conduct campaigns against single-use plastics. Various events such as cleanliness and plantation drives, plastic-free campaigns, and Earth Day awareness programs contribute to a culture of environmental responsibility.

Addressing liquid waste, the institution manages washroom and toilet-generated liquid waste through septic tanks, ensuring proper disposal. The sewage system in washrooms prevents water stagnation, reducing the risk of mosquito breeding.

For electronic waste (e-waste), the college tackles obsolete devices like computers, servers, monitors, and printers. While e-waste generation is limited, the institution repairs electronic gadgets for optimal use, refills printer cartridges, and disposes of unusable items responsibly. The overall environmental policy focuses on maximizing waste utilization, fostering a clean, healthy, and hygienic campus environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421047336.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421047336.pdf</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 or 4 of the Above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>												
<table border="1"> <thead> <tr> <th data-bbox="76 566 539 633">File Description</th> <th data-bbox="539 566 1445 633">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 633 539 734">Geotagged photos / videos of the facilities</td> <td data-bbox="539 633 1445 734" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 734 539 801">Any other relevant documents</td> <td data-bbox="539 734 1445 801" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 801 539 902">institutional data in prescribed format</td> <td data-bbox="539 801 1445 902" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Geotagged photos / videos of the facilities	<a href="#">View File</a>	Any other relevant documents	<a href="#">View File</a>	institutional data in prescribed format	<a href="#">View File</a>					
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Any other relevant documents	<a href="#">View File</a>												
institutional data in prescribed format	<a href="#">View File</a>												
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>													
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>												
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Certificates of the awards received	<a href="#">View File</a>												
Any other relevant information	<a href="#">View File</a>												
institutional data in prescribed format	<a href="#">View File</a>												
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment A. Built environment with ramps/lifts for easy access to classrooms. B.Divyangjan -friendly</b></p>	<p><b>Any 3 of the above</b></p>												

washrooms  
**C. Signage including tactile path, lights, display boards and signposts**  
**D. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**  
**E. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is dedicated to fostering an inclusive environment, promoting regional, cultural, linguistic, social, and communal harmony through various committees and cells. Emphasizing academic and cultural development, students showcase their artistic talents in cultural programs like Freshers day and farewell celebrations.

National events such as Independence Day and Republic Day are commemorated with flag hoisting, involving active participation from the Chairman, faculty, staff, and students, symbolizing unity and nationalism. The institution encourages respect for diverse religions, languages, and cultures, celebrating festivals together and fostering understanding.

Teacher's Day and Women's Day celebrations provide opportunities for faculty, staff, and students to bond. Committees like NSS and legal aid cells conduct sensitization drives, raising awareness among socially and economically backward classes about their rights.

The NSS committee engages in cleanliness drives, plantation activities, and awareness campaigns on topics like plastic pollution. The legal aid cell organizes webinars, exhibitions, debates, and vaccination drives to address various societal issues.

Students also participate in cultural events organized by external committees, showcasing their talents in competitions. Overall, the college promotes a holistic approach to education, instilling values of unity, tolerance, and social responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421011332.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421011332.pdf</a>
Any other relevant information.	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- DLC is dedicated to shaping responsible citizens through its educational approach. In the 2022-23 academic year, the college implemented measures to instill constitutional values, emphasizing clinical legal aid education on child, women's, and labor rights.

An annual orientation for UG students highlights legal education objectives, aiming to mold socially relevant lawyers. Constitution Day includes special lectures, essay competitions, debates, and extempores. Events like moot court competitions, legal aid camps, and commemorations on Human Rights Day promote holistic student development.

The curriculum, aligned with University of Jammu and BCI regulations, covers constitutional law, ethics, international law, and more. Initiatives like Swachata Abhiyan and extension lectures contribute to a comprehensive educational environment, reflecting the college's commitment to fostering a socially responsible and ethically conscious community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421018824.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421018824.pdf</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year</b></p>	<p><b>A. All of the Above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="86 696 539 757">File Description</th> <th data-bbox="539 696 1445 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 539 824">Code of ethics policy document</td> <td data-bbox="539 757 1445 824"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 824 539 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.</td> <td data-bbox="539 824 1445 1115"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1115 539 1182">Any other relevant information</td> <td data-bbox="539 1115 1445 1182"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1182 539 1288">Institutional data in prescribed format</td> <td data-bbox="539 1182 1445 1288"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	<a href="#">View File</a>	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View File</a>	Any other relevant information	<a href="#">View File</a>	Institutional data in prescribed format	<a href="#">View File</a>	
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Any other relevant information	<a href="#">View File</a>										
Institutional data in prescribed format	<a href="#">View File</a>										
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>											
<p>Dogra Law College passionately participates in celebrating National and International events, fostering the messages of unity, peace, love, and happiness while instilling values of tolerance, communal harmony, and inclusivity in its students.</p> <p>Nationally, the college commemorates Republic Day on 26th January, emphasizing the significance of India as the largest democratic country. Independence Day on 15th August is marked with reverence for the freedom gained from British rule, inspiring reflection on the sacrifices of national leaders. Kargil Vijay Divas on 26th July honors the heroes of the Kargil War, celebrating the victory of the Indian Armed Forces in 1999.</p> <p>The Birth Anniversary of Maharaja Hari Singh Ji on 23rd September is observed with fervor, acknowledging his efforts to integrate</p>											

Jammu and Kashmir into India. Lohri, symbolizing the onset of the Harvest Season in North India, is celebrated with enthusiasm.

On the national front, the college observes National Law Day on 26th November, paying homage to the adoption of the Indian Constitution and the contributions of Dr. B.R. Ambedkar. Teachers Day on 5th September is marked by cultural programs to honor the educators.

Internationally, the college engages in activities such as yoga practice sessions for International Yoga Day on 21st June, programs for International Women's Day on 8th March, and awareness initiatives for Human Rights Day on 10th December.

File Description	Documents
Annual report of the celebrations and commemorative events during the year	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421029918.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421029918.pdf</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Dogra Law College, founded with the aim of understanding and addressing the legal needs of society, strives to promote legal literacy and instill social responsibility among students and faculty. The core objective involves integrating clinical learning into the curriculum, turning legal knowledge into a socially relevant tool, and fostering a sense of service to the community. Recognizing the legal unawareness, especially among marginalized groups, the college conducts legal aid camps, jail visits, and outreach programs to enhance students' professional skills and create awareness about welfare legislation.

Through initiatives like practical training papers and seminars, the college empowers students to tackle social and legal issues in their vicinity. The inauguration of the Legal Aid clinic marked a significant step, attended by key figures from legal services authorities. Success is evident in heightened awareness, efficient

legal aid delivery, and strengthened community access to legal schemes. Despite these achievements, challenges include regional backwardness hindering legal problem-sharing, time constraints due to academic workload, and reluctance among rural females to discuss domestic violence. Overcoming language and cultural barriers remains an ongoing effort during student visits to local communities. The college's commitment to legal literacy stands as a beacon for societal betterment.

File Description	Documents
Best practices in the Institutional web site	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421030279.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421030279.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dogra Law College is committed to providing "Quality Legal Education," reflected in its Vision and mission. The institution focuses on diverse student backgrounds, addressing language and communication challenges through guest lectures, personality development programs, and remedial classes. It strives to create a scholarly atmosphere, shaping students into competent legal professionals through various activities like legal quizzes, debates, moot courts, court visits, and internships.

The Mission emphasizes strengthening academic learning using innovative global teaching practices and ensuring scholarly output. Dogra Law College aims to produce globally competitive professionals, fostering holistic development and initiatives for moral, upright citizenship. Initiatives include gender-balanced education, practical exposure through legal clinics, and faculty and student induction programs.

Social responsibility is evident through outreach programs, cleanliness drives, legal awareness camps, and activities promoting societal well-being. Extra-curricular activities like debates, quizzes, and volunteer-based endeavors contribute to students' all-round development.

The legal aid cell of the College, aligned with the Constitution

of India, provides free legal services to the underprivileged and practical training to students, organizing events like webinars, exhibitions, and vaccination drives.

In summary, Dogra Law College's commitment to "Quality Legal Education" extends beyond traditional teaching methods, encompassing a comprehensive approach to scholarly, social, and ethical development.

File Description	Documents
Appropriate web in the Institutional website	<a href="https://www.dograeducationaltrust.com/admin_panel/files/220241507766.pdf">https://www.dograeducationaltrust.com/admin_panel/files/220241507766.pdf</a>
Any other relevant information	<a href="https://www.dograeducationaltrust.com/admin_panel/files/2202421037491.pdf">https://www.dograeducationaltrust.com/admin_panel/files/2202421037491.pdf</a>